



PRINTABLE FORM - DO NOT USE FOR FINAL INSPECTION
2026-27 IDAHO DISTRICT INSPECTION FORM



District EIN Inspection Date

- 1) Has the District adopted bylaws in accordance with section 402 of the National bylaws? YES NO
a) Date approved by the Commander-in-Chief:
2) Is the District incorporated in accordance with section 708 of the National bylaws? YES NO
a) Date approved by the Commander-in-Chief: S.O.S. File No.
b) Registered Agent: Last Annual Report Date
3) Number of Posts in the District:
4) Are all officer positions filled as prescribed in section 416 of the National bylaws? YES NO
5) Does the Post Adjutant:
a) Maintain books and records in a legible and uniform format? YES NO
b) Maintain a file of District meeting minutes after correction and approval? YES NO
c) Maintain a file of current orders or circulars issued from higher authority? YES NO
d) Maintain a file containing proof of eligibility submitted by officers? YES NO
e) Maintain a current copy of District, Department and National bylaws? YES NO
6) Does the District meet in accordance with section 403 of the National bylaws? YES NO
a) Date of last school of instruction
7) Are committee reports read at District meetings? YES NO
8) Does voting procedure conform to section 421 of the National bylaws? YES NO
9) Are District fund raising activities conducted in accordance with section 414 of the National bylaws? YES NO
10) Do the elected Trustees audit quarterly all books and records of the District Quartermaster, District Adjutant and any activity, clubroom, holding company or unit sponsored, conducted, or operated by, for or on behalf of the District? YES NO
a) Date last quarterly audit conducted:
11) District Funds:
a) Balance of all checking accounts:
b) Balance of all savings accounts:
c) Balance of all CD and bond accounts:
d) All other account types
e) Total of all accounts: \$0.00
f) Amount of Quartermaster bond:
g) Do all account ledger balances match the balance of the reconciled bank statements? YES NO
h) Is the Quartermaster bond (f) greater than the total of all accounts (e)? YES NO
12) Name of bonding company: Expiration date of bond?
13) Do any additional officers accountable for funds need bonding in accordance with section 703 of the National bylaws? YES NO
a) If YES, is the additional officer bonded? List other Officers in comments. YES NO N/A
14) Does the District Quartermaster:
a) Maintain books and records in a legible and uniform format? YES NO
b) Have care and custody of all committee funds? YES NO
c) Report on transactions concerning receipts and expenditures at District meetings? YES NO
d) Collect annual District dues? YES NO
e) Amount per member per Post:
f) File appropriate forms as required by federal, state and local statutes? YES NO
g) Has the IRS Form 990 been filed for the current year? YES NO
15) Are signature(s) authorizing the disbursement of funds done in accordance with District bylaws? YES NO
16) Are all blank checks unsigned? YES NO
17) Are all expenditures voted on by the Governing Body (as defined in section 404 & 421 of the National bylaws) and approved by the District Commander? YES NO
18) Does the District own real property? YES NO
19) Is the District required to carry insurance in accordance with section 709 of the National bylaws? YES NO
a) If not required by section 709, has the District elected to carry a "No District Home" liability policy? YES NO N/A
b) Are both the Veterans of Foreign Wars of the United States and Department named as additional insureds? YES NO N/A

- 20) Does the District retain documents in accordance with the Department's Document Retention Policy?----- YES NO  
 21) Does the District have access to the vfwid.org official Post email address: ----- YES NO

Inspector Comments/Discrepancies:

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Corrective Actions/Plans:

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Dept. Inspector Comments:

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The Inspector shall provide a copy of each inspection to the District Commander and Department Inspector and set forth therein any constructive criticism and recommendations. MAINTAIN IN DISTRICT FILE AS A PERMANENT RECORD

DISTRICT COMMANDER \_\_\_\_\_

DISTRICT INSPECTOR \_\_\_\_\_

DEPT. INSPECTOR \_\_\_\_\_

Print

Signature if Available

DATE \_\_\_\_\_

COPY 1 - DEPARTMENT

COPY 2 - DISTRICT

Revision Date 5-22-26